

Eastern Illinois University The Keep

Minutes

Library Advisory Board

1992

October 5, 1992

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MINUTES OF THE LIBRARY ADVISORY BOARD

October 5, 1992

The meeting was convened by Dr. Mary E. Varble at 4:00 p.m., October 5, 1992, in the Dean's Conference Room of Booth Library.

Members and Alternates Present: Mr. Jeff Boshart, Dr. Dean Elmuti, Dr. Patricia Fewell, Dr. Norbert Furumo, Dr. Mahyar Izadi, Dr. Max Kashefi, Dr. Allen Lanham, Dr. Patrick Lenihan, Mr. Paul Lueken, Dr. Clay Pierce, Dr. Mary Varble, Mr. Justin Webb, Ms. Shelly White, and Dr. Deborah Wolf.

Members Excused: Ms. Suzanne Chouinard, Dr. Al Joyner, Dr. Newton Key, Dr. Melanie McKee, Mr. Howard Price, and Dr. Priscilla Rice.

Members Absent: None.

Visitors: Ms. Karen Oakley.

INTRODUCTIONS

Dr. Varble welcomed everyone to the first meeting of Fall 1992. Everyone attending the meeting verbally introduced themselves.

DEAN'S REPORT

Dr. Lanham distributed and discussed the following items and materials:

- A. LAB Membership Roster
- B. Departmental Library Coordinators
- C. Subject Librarians
- D. Charge to Library Advisory Board
- E. Library Calendar

Revisions: November 24, 8:00 a.m. - 4:45 p.m.
January 17, - Closed

- F. Directories of Library Personnel
- G. Book/Periodical Budget

The LAB felt it appropriate they express their concerns regarding the book/periodical budget to President Jorns. Mr. Boshart suggested that the Chair, Dr. Varble, and Dean Lanham construct a resolution to be forwarded to President Jorns.

- H. Annual Periodical Standing Order Review Process

The process starts in February and ends in September. There were approximately 500 titles plus 60 standing order titles cancelled. The Book/Periodical budget went

from \$909,000 in August 1991 to \$770,000 in August 1992. There was also a recision of \$151,000 in January 1992 and a possible recision again in January 1993.

The Dean strongly recommended that channels of communication be maintained. Any questions or concerns regarding cancellations should be directed to Departmental Library Coordinators who should communicate concerns to the Subject Librarians for individual departments.

I. Booth Library Fellows

Listed were the names of the recipients of the Booth Library Fellows Program. The Dean explained that the term of the program has been extended from one semester to an entire academic year. The program is advertised by the Faculty Development Office and awards a study carrel, a copying budget of \$50, and a book budget of \$125. The cost to Booth Library is \$1,000 per year plus photocopying expenses and offers many benefits and use of the Library to university faculty.

J. Collective Serials Management Group

The Dean spoke of the Collective Serials Management Group. The group consists of five schools including Eastern Illinois University, Northern Illinois University, Western Illinois University, Illinois State University, and Southern Illinois University-Medical (in place of Sangamon State University). The group meets periodically and is scheduled to meet in October. The group is responsible for anticipating periodical cancellations so that individual titles are not cancelled simultaneously at all libraries.

K. Meeting Schedule for Fall, 1992

OLD BUSINESS

None.

NEW BUSINESS

The Dean shared with the LAB a memorandum/resolution from Dana Wulff, Chief of Staff for the Student Government, regarding the extension of Library hours. The LAB reviewed the current 92/93 Library Calendar and were unsure which days the Student Senate was asking for hours to be extended. Although sympathetic, the LAB needed more specific information in order to be more helpful.

Dr. Lanham explained that the Library is currently open 91.5 hours per week and, since the calendar is prepared in advance, any requests for change need to be voiced one year in advance. The calendar for 93/94 will be drafted in February 1993. Statistics are tallied during extended hour periods for the Fall and Spring finals weeks to calculate exact usage during those times.